



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Overview and Scrutiny Committee

Date: **Monday 24 September 2018**

Time: **5.30 pm**

Place: **Reception Room**

For any further information please contact:

Helen Lee

Democratic Services Officer

0115 901 3894

Overview and Scrutiny Committee

Membership

Chair Councillor Viv McCrossen

Vice-Chair Councillor Paul Feeney

Councillor Sandra Barnes
Councillor Jim Creamer
Councillor Kevin Doyle
Councillor Roxanne Ellis
Councillor Kathryn Fox
Councillor Helen Greensmith
Councillor Marje Paling
Councillor John Parr
Councillor Stephen Poole
Councillor John Truscott
Councillor Muriel Weisz

AGENDA

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- 1 Apologies for Absence and Substitutions.**
- 2 To approve, as a correct record, the minutes of the meeting held on 23 July 2018** 5 - 9
- 3 Declaration of Interests.**
- 4 Programme of Portfolio Holder Attendance.** 11 - 26
Report of the Democratic Services Officer.
- 5 Council Plan 2018/19: Overview of Quarter 1** 27 - 44
Report of the Director of Organisational Development and Democratic Services.
- 6 Scrutiny Work Programme** 45 - 65
Report of the Democratic Services Officer.
- 7 Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.** 67
Report of the Democratic Services Officer.
- 8 Any other item which the Chair considers urgent.**

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MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 23 July 2018

Councillor Viv McCrossen (Chair)

Councillor Paul Feeney
Councillor Jim Creamer
Councillor Kevin Doyle
Councillor Roxanne Ellis
Councillor Kathryn Fox

Councillor Helen Greensmith
Councillor Marje Paling
Councillor John Parr
Councillor John Truscott
Councillor Muriel Weisz

Apologies for absence: Councillor Sandra Barnes and Councillor Stephen Poole

Officers in Attendance: H Lee and D Wakelin

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies were received from Councillor S Barnes and Councillor S Poole.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 14 MAY 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

The Committee was informed that Councillor Clarke and Payne were unable to attend this meeting. It was agreed that an additional meeting would be arranged for them to attend to discuss their areas of responsibility.

RESOLVED to:

- Invite Councillors Clarke and Payne to a future Committee meeting.

COUNCIL PLAN 2017/19: OVERVIEW OF QUARTER 4 AND YEAR END PERFORMANCE

The Director of Health and Community Wellbeing presented a report, which had been circulated in advance of the meeting, informing the Committee about the positions against Improvement Actions and Performance indicators in the 2017/19 Gedling Plan at the end of 2017/18.

He explained that performance is assessed using a range of mechanisms including the Gedling Conversation, customer complaints and employee feedback. Benchmarking, although still considered, is less important than previously as not all local authorities participate in the process.

There are some areas that need improvement but in many areas performance was very positive.

Examples of particularly positive improvement include:

- The overall subsidy to Leisure has been reduced by £230K
- Achieving 1 million visitors to the leisure centres
- Doubling the number of visits to the Bonington Theatre.
- A great improvement in the time taken to process planning applications
- £1million of adaptations to support people with disabilities in their own homes
- 88% of One Stop customers seen within 15 minutes.

Whilst overall performance is positive particular attention needs to be directed towards

- Crime
- Homelessness
- Recycling
- Housing delivery.

Members requested that additional information relating to these issues to be available at a future meeting.

Following additional questions from Members the following points were discussed:

- Fly tipping
Although 96% of fly tips were removed within 4 days this is a growing problem. Netherfield and Colwick plus rural laybys are areas for concern. Members, requested additional information regarding numbers of incidents, prosecutions and if there has been an increase since the County Council registration scheme for household recycling sites has been introduced.

- Housing Development
The need for a policy to consider the impact of new housing developments. Members were informed that better internal conversations between departments are taking place and this should result in a more coordinated process.

RESOLVED to:

- Note the report against actions and performance indicators in the 2017/19 Gedling Plan
- Request additional information regarding:
 - Crime
 - Homelessness
 - Recycling
 - Housing delivery and
 - Fly tipping

Councillor Parr left the meeting at 6.00pm

6 WORK PROGRAMME DEVELOPMENT 2018/19

Members agreed that the programme of Portfolio Holder attendance at Committee should continue.

Members had previously identified twenty possible issues for review in the upcoming year and had been asked to choose three to take forward. The three areas identified as the most requested were:

- Waste management and recycling rates
- Bringing empty houses back into use
- Health and wellbeing of young people.

After discussion it was decided to set up working groups to examine:

- Waste management and
- The health and wellbeing of young people.

Additional information regarding empty homes was requested to be available at a future Committee

Waste management and recycling working group Councillors Feeney(Chair) Paling, Truscott and Weisz. A representative from Gedling Climate Change Group would be invited to the join the working group.

Wellbeing of young people working group Councillors McCrossen (Chair) and Paling.

Members of Gedling Youth Council would be invited to be included in both of these reviews.

The wider membership of the Council will be invited to be part of these working groups.

Meetings to scope these reviews will be arranged shortly.

Issues not chosen for review but about which Members would like additional information include:

- Universal Credit, are we ready and has a system been developed that will support claimants with budget management.
- Rolleston Drive, what progress has been made to develop this site?
- Universal Credit, has any support mechanism to assist claimants with budget management been introduced
- Homelessness
- Parish Councils, Do we work well with them and what can be done to improve relationships
- The Induction Programme for 2019
- Obesity, revisit the recommendations made by the earlier review.

RESOLVED to:

- Set up working groups to examine:
 - Waste Management and
 - The Health and Wellbeing of Young People.
- Request additional information relating to:
 - Universal Credit,
 - Rolleston Drive, what progress has been made to develop this site?
 - Homelessness.
 - Parish Councils.
 - The Induction Programme for 2019.
 - Obesity, revisit the recommendations made by the earlier review.

7 OVERVIEW AND SCRUTINY ANNUAL REPORT

Members considered the Scrutiny Annual Report which had been circulated in advance of the meeting.

Members discussed the report and agreed it should be submitted to Council.

RESOLVED to:

- Refer the report to Cabinet.

8 SCRUTINY WORK PROGRAMME

COMPLETED SCRUTINY REVIEWS

- **Gedling Councillor Standard**
- **The Effectiveness of Scrutiny**

Members discussed the Cabinet response to the recommendations made by both these working groups and requested a six month progress report on the implementation of recommendations

- **Income Generation**

The six month progress report on the implementation of agreed recommendations made by the working group was discussed.

INFORMATION UPDATES FROM PREVIOUS COMMITTEES

Members discussed and noted the information updates relating to

- The Recording of Meetings
- The Carlton Contact Point.

RESOLVED to:

- Note the information relating to the completed scrutiny reviews and request a six month update.
- Note the information relating to the Income Generation recommendation
- Note the information relating to Recording of Meetings and Carlton Contact Point.

9 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.10 pm

Signed by Chair:
Date:

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Report to: Overview and Scrutiny Committee

Subject: Programme of Portfolio Holder Attendance

Date: 24 September 2018

Author: Democratic Services Officer

1. PURPOSE OF THE REPORT

- I. To consider the areas of responsibility of Councillor Peter Barnes, Portfolio Holder for Environment, as part of the programme of holding the Executive to account.
- II. To discuss areas for examination in the Public Protection Portfolio in preparation for the November meeting.

2. BACKGROUND

At the 20th July 2015 Overview and Scrutiny Committee, Members agreed to continue with a programme of attendance by Portfolio Holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for the Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself. Non-executive Members are also invited to submit questions for the Portfolio Holder.

3. 2018/2019 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

3.1 Councillor Peter Barnes, Portfolio Holder for Environment is attending the Committee to give Members the opportunity to examine areas of responsibility in his Portfolio which includes:

- Waste management
- Street cleaning

- Maintenance and development of parks, open spaces, cemeteries and allotments
- Energy management and sustainability.

A customised report detailing performance outcomes for Q1 is attached at **Appendix 1** to assist Members' identify areas for consideration.

3.2 Questions and areas for discussion received in advance of the committee.

Questions relating to Gedling County Park

Councillor Greensmith

- Gedling Borough Council has spent a considerable amount of time and money on Gedling Country Park and we need to be seeing a return on the investment. We were informed at full Council some time ago that a report on Gedling Country Park would be made available for Members, when is this likely to be?

Councillor McCrossen

- Do we have any data for the foot fall at Gedling Country Park?
- What is the social capital arising from people visiting the park?
- Do we receive any income from the café?

Councillor Doyle

- I would like to know the current progress and content of the "Gedling Park Business Plan"

Councillor Parr

- Are there any proposed additional protective measures within the Gedling Country Park, given the recent spate of vandalism?

Other Issues

Councillor Doyle

- Could the Portfolio Holder make stronger representation to Supermarkets in GBC area in order for them to drastically cut down on plastics which do not biodegrade? Supermarkets in France, Italy and Spain sell items and food stuff loose.
- Could the Portfolio Holder research the possibility (together with other local councils, City etc.) of using the incineration technology whereby only PET bottles, aluminium and tin plate cans are recycled the rest is incinerated but this would provide a huge amount of clean energy (see the Swiss model)? Needs radical thinking and research then to employ influence, leadership and cooperation with other councils. But let GBC take the initiative.
- Could the Portfolio Holder consider more out of the box methods for "recycling" unwanted goods? For example in Germany on one day of the week for 2/3 hours unwanted items are put outside houses for folk to come and reuse. In other words what is ones man's rubbish another man may desire it.

Councillor Weisz

- What are the Council's plans for our green, relatively open parks e.g. Breck Hill, Valley Road etc. Do we have a timetable for their review?
- What is our involvement and contribution to the cleaner air policy being developed across the city and county through Public Health? Are there likely to be specific targets for reducing the pollution on the road through Daybrook?

Councillor Feeney

- At Carlton Cemetery a bereaved partner will have to pay £1,044 to bury their loved one. Whilst at Redhill Cemetery in Arnold a local resident will only have to pay £861 for the same amount of land and the same services from Gedling Council. Why do you have a policy of having residents in Carlton paying a higher fee for the same services than those who reside in Arnold?

Councillor Scoggie

- What initiatives are there promote cleaner streets and deter people not to drop litter?
- What is the council doing to protect wildlife habitats?

4. FUTURE PORTFOLIO HOLDER ATTENDANCE

Councillor David Ellis, Portfolio Holder for Public Protection, will be attending the next meeting of the committee to give Members the opportunity to examine areas within his Portfolio.

This includes:

- Crime Reduction and Community Safety
- Emergency Planning
- Safeguarding
- Environmental Health

Councillor Ellis will also be attending to assist Members to find areas for examination as part of the mandatory requirement for the committee to undertake an annual review of the work of the Local Crime and Disorder Reduction Partnerships (CDRP).

A customised report detailing performance outcomes for Q1 for the above Portfolio is attached at **Appendix 2** to assist Members' identify areas for consideration.

5. RECOMMENDATION

The Overview and Scrutiny Committee is recommended to:












- consider, ask questions and comment on the information provided
- thank Councillor Barnes and other guests for their attendance
- discuss and consider areas for examination in Councillor Ellis's Portfolio.






APPENDICIES

Appendix 1: Q1 Environment

Appendix 2: Q1 Public Protection.

Quarter 1 Performance Report


PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Portfolio - Environment

Performance Indicators

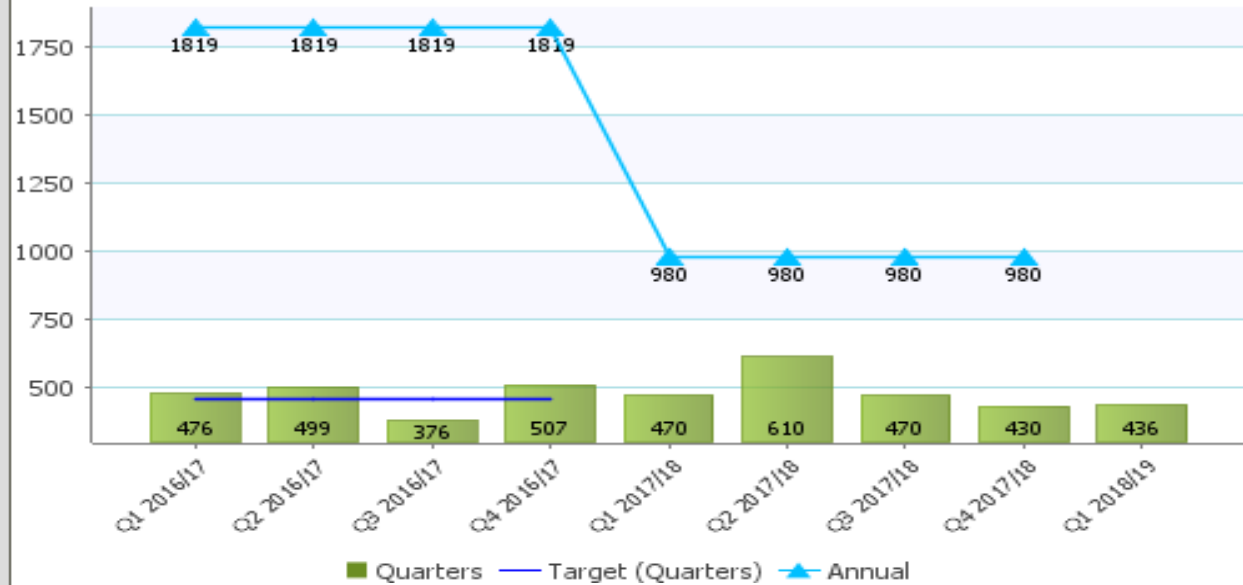
LI 133 Number of fly tipping incidents reported to Gedling Borough Council




Managed By	Andy Callingham	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
436	Tracking only	↓	↑

Latest Note

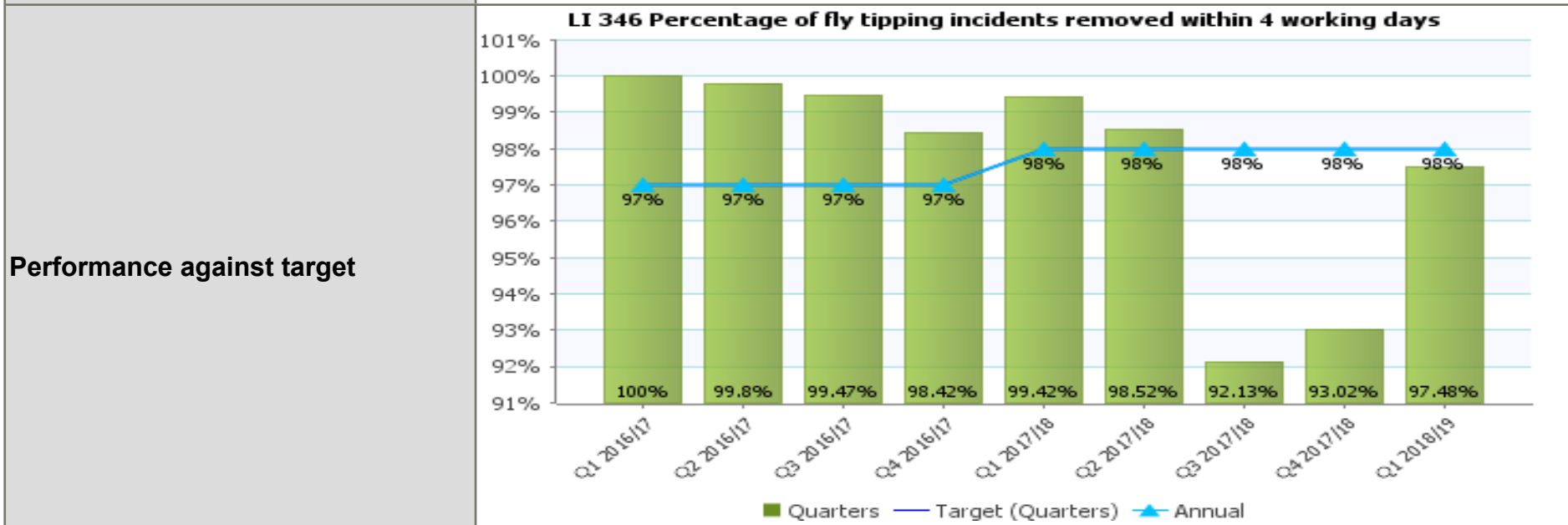
Performance against target

LI 133 Number of fly tipping incidents reported to Gedling Borough Council



LI 346 Percentage of fly tipping incidents removed within 4 working days			
Managed By	Andy Callingham	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
97.48%	98%		

Latest Note

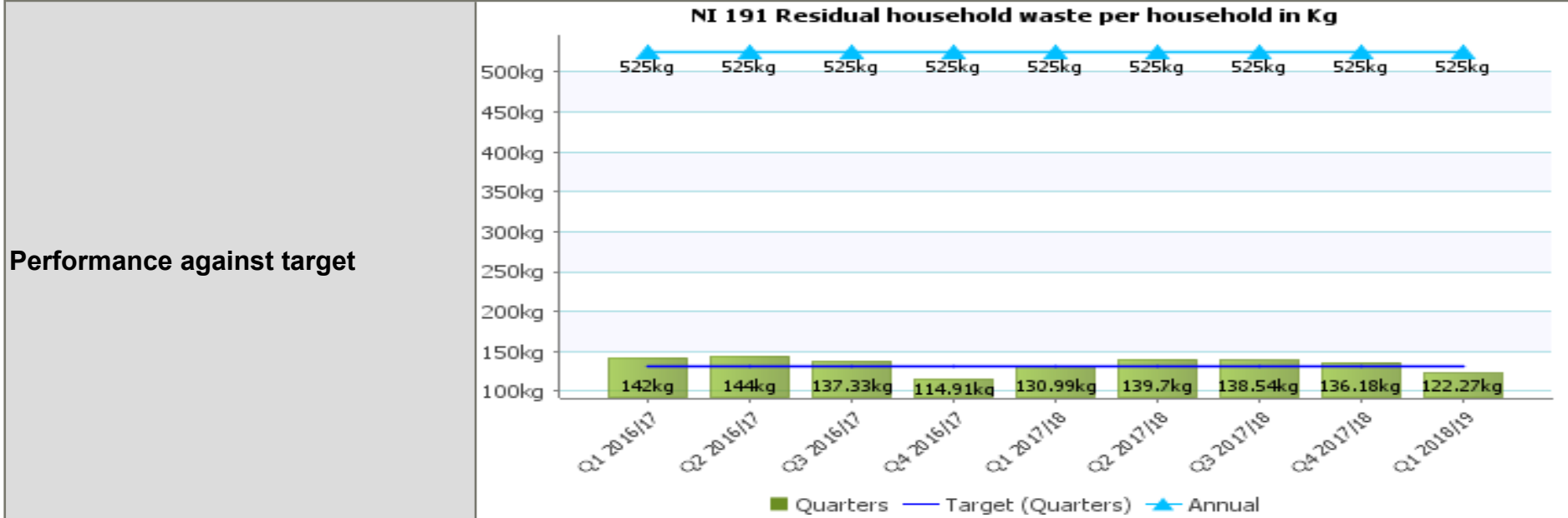


LI 371 Number of garden waste customers																																
Managed By	Mark Hurst	Status																														
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																													
14,613	14,625																															
Latest Note	Previously reported on an annual basis.																															
Performance against target	LI 371 Number of garden waste customers																															
	<table border="1"> <caption>Performance against target data</caption> <thead> <tr> <th>Period</th> <th>Actual Value</th> <th>Target Value</th> </tr> </thead> <tbody> <tr> <td>Q1 2016/17</td> <td>12,123</td> <td>12,123</td> </tr> <tr> <td>Q2 2016/17</td> <td>12,123</td> <td>12,123</td> </tr> <tr> <td>Q3 2016/17</td> <td>12,123</td> <td>12,123</td> </tr> <tr> <td>Q4 2016/17</td> <td>12,123</td> <td>12,123</td> </tr> <tr> <td>Q1 2017/18</td> <td>13,100</td> <td>13,100</td> </tr> <tr> <td>Q2 2017/18</td> <td>13,100</td> <td>13,100</td> </tr> <tr> <td>Q3 2017/18</td> <td>13,100</td> <td>13,100</td> </tr> <tr> <td>Q4 2017/18</td> <td>13,100</td> <td>13,100</td> </tr> <tr> <td>Q1 2018/19</td> <td>14,613</td> <td>14,625</td> </tr> </tbody> </table>			Period	Actual Value	Target Value	Q1 2016/17	12,123	12,123	Q2 2016/17	12,123	12,123	Q3 2016/17	12,123	12,123	Q4 2016/17	12,123	12,123	Q1 2017/18	13,100	13,100	Q2 2017/18	13,100	13,100	Q3 2017/18	13,100	13,100	Q4 2017/18	13,100	13,100	Q1 2018/19	14,613
Period	Actual Value	Target Value																														
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Q4 2017/18	13,100	13,100																														
Q1 2018/19	14,613	14,625																														




NI 191 Residual household waste per household in Kg

Managed By	Mark Hurst	Status	✓
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
122.27kg	131.25kg	↑	↑

Latest Note

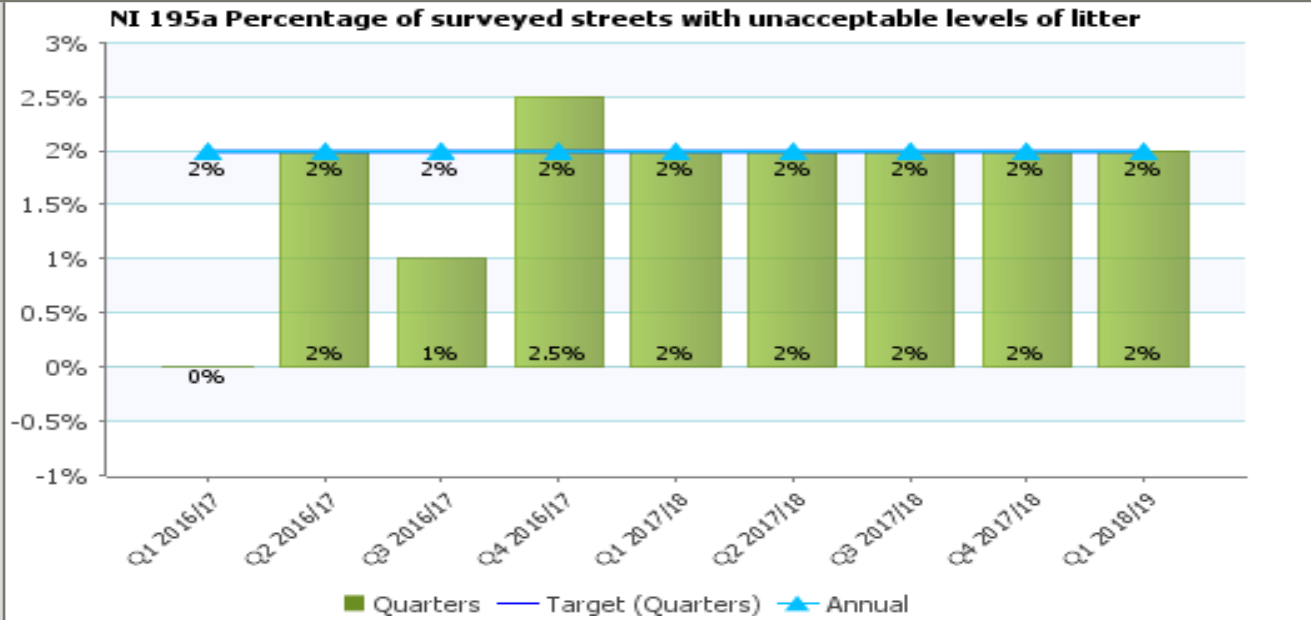





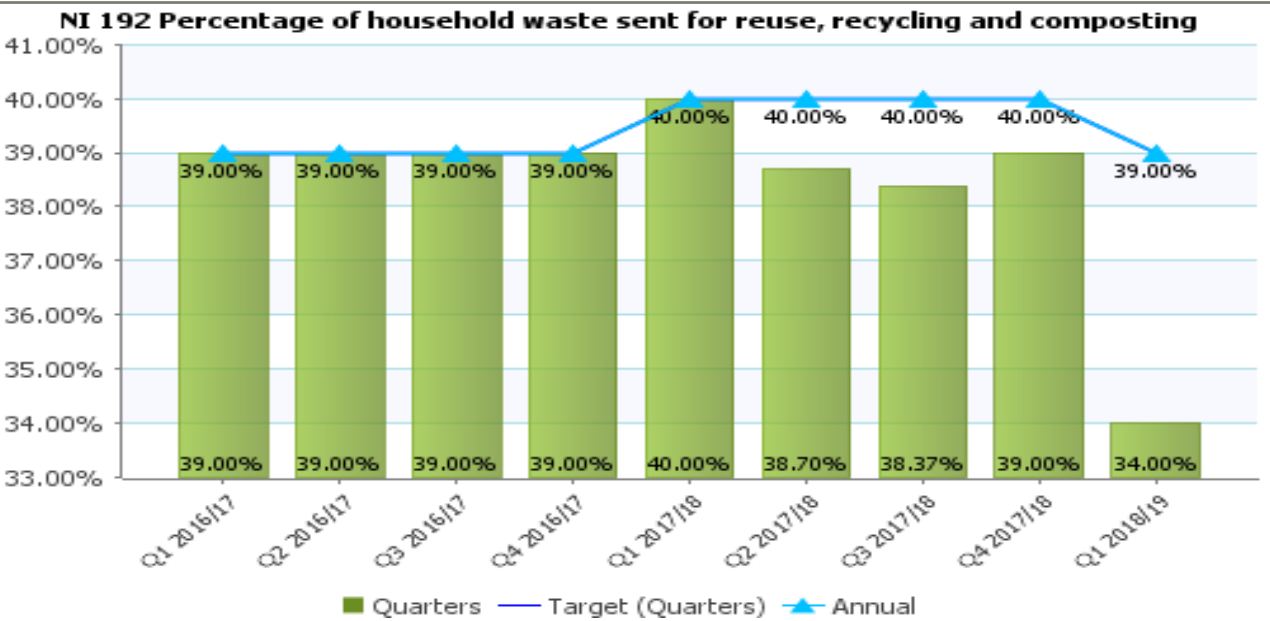
NI 195a Percentage of surveyed streets with unacceptable levels of litter

Managed By	Melvyn Cryer	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
2%	2%		








Latest Note

Performance against target



















NI 192 Percentage of household waste sent for reuse, recycling and composting																							
Managed By	Mark Hurst	Status																					
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																				
34.0%	39.0%																						
Latest Note	The basis of calculation for this indicator is subject to clarification, however quarter 4 reflects the winter period where garden waste collection yields are low. The Council is also suffering from contamination in its recycling bins, and efforts are being made on a countywide basis to reinforce the message about contaminates, and education materials are being produced locally.																						
Performance against target	<p style="text-align: center;">NI 192 Percentage of household waste sent for reuse, recycling and composting</p>  <table border="1"> <caption>Data for Performance against target chart</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr><td>Q1 2016/17</td><td>39.00%</td></tr> <tr><td>Q2 2016/17</td><td>39.00%</td></tr> <tr><td>Q3 2016/17</td><td>39.00%</td></tr> <tr><td>Q4 2016/17</td><td>39.00%</td></tr> <tr><td>Q1 2017/18</td><td>40.00%</td></tr> <tr><td>Q2 2017/18</td><td>38.70%</td></tr> <tr><td>Q3 2017/18</td><td>38.37%</td></tr> <tr><td>Q4 2017/18</td><td>39.00%</td></tr> <tr><td>Q1 2018/19</td><td>34.00%</td></tr> </tbody> </table> <p>Legend: ■ Quarters — Target (Quarters) ▲ Annual</p>			Quarter	Value (%)	Q1 2016/17	39.00%	Q2 2016/17	39.00%	Q3 2016/17	39.00%	Q4 2016/17	39.00%	Q1 2017/18	40.00%	Q2 2017/18	38.70%	Q3 2017/18	38.37%	Q4 2017/18	39.00%	Q1 2018/19	34.00%
Quarter	Value (%)																						
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Q1 2017/18	40.00%																						
Q2 2017/18	38.70%																						
Q3 2017/18	38.37%																						
Q4 2017/18	39.00%																						
Q1 2018/19	34.00%																						

Actions

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Implement the Parks and Green Spaces Strategy	Melvyn Cryer		31-Mar-2019	<div style="width: 29%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 29%	
Deliver high profile, high impact, Spring Clean campaign	Melvyn Cryer		31-Mar-2019	<div style="width: 0%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 0%	
Develop a sustainable business plan for Gedling Country Park	David Wakelin		31-Mar-2019	<div style="width: 25%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 25%	
Take steps to phase out the use of single use plastics on council premises and implement a range of initiatives to encourage others to do the same	Mike Hill		31-Mar-2019	<div style="width: 0%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 0%	
Encourage households and businesses to reduce, re-use and recycle more of their waste	Mark Hurst		31-Mar-2019	<div style="width: 50%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 50%	
Provide a bulky waste amnesty	Mark Hurst		31-Mar-2019	<div style="width: 50%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 50%	The bulky waste amnesty will take place in January and February 2019. Dates and details to be confirmed.
Provide an additional waste collection over the Christmas period	Mark Hurst		06-Jan-2019	<div style="width: 50%;"><div style="background-color: #4F81BD; height: 10px;"></div></div> 50%	Over the festive period crews will collect extra domestic waste, recycling and glass. Collection dates over the festive period are still to be confirmed.

Quarter 1 Performance Report




PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

Action Status	
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	Overdue; Neglected
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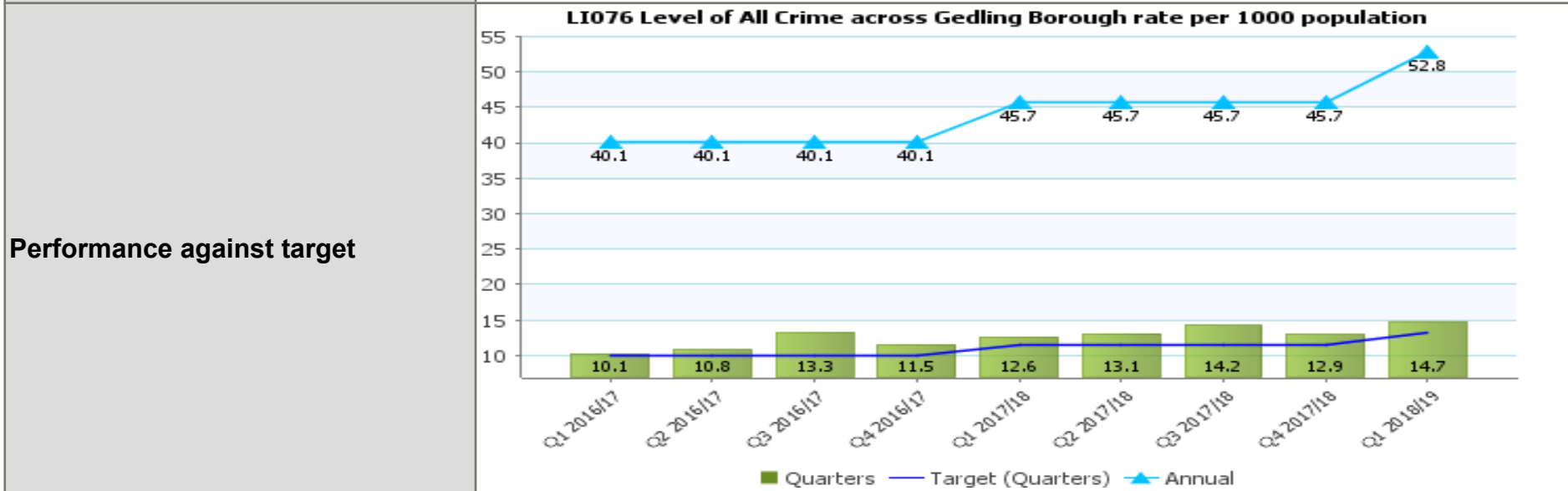
Portfolio - Public Protection




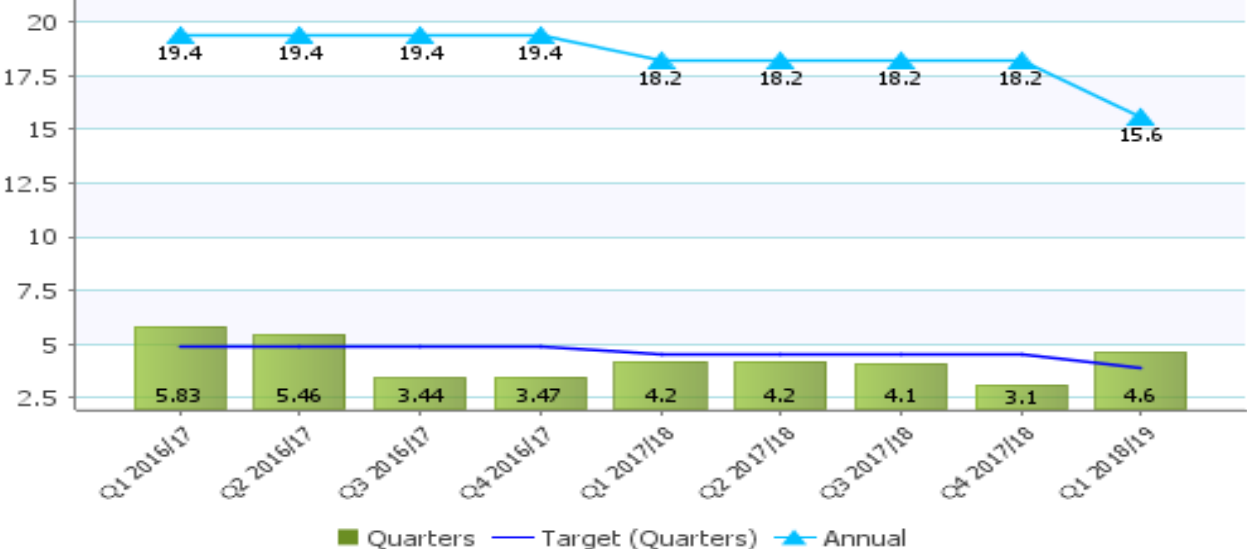
Performance Indicators

LI076 Level of All Crime across Gedling Borough rate per 1000 population








Managed By	Andy Callingham	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
14.7	13.2		

Latest Note
 Recorded crimes across the borough for the first quarter 2018/19 total 1725 offences, which is an increase of 261 offences when compared to the same period the previous year, equal to an increase of 17.8%. The South Nottinghamshire Community Partnership is working hard to put plans in place to prevent crime and have been working with Nottinghamshire Police colleagues to increase the numbers of 'response officers' based in Gedling.



LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population) - quarterly cumulative figure																																											
Managed By	Andy Callingham	Status																																									
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
4.6	3.9																																										
Latest Note	Recorded anti-social behaviour for quarter 1 2018 / 19 has shown an increase of 51 incidents (542 incidents), compared to the same period the previous year, this equates to an increase of 10.4%. The Community Safety Partnership have put in place, with police colleagues, plans for additional youth worker patrols to help divert young people from committing anti-social behaviour, in addition a CCTV camera is being installed in Arnold close to a known anti-social behaviour hot spot.																																										
Performance against target	<p>LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population) - quarterly cumulative figure</p>  <table border="1"> <caption>Data for Performance against target chart</caption> <thead> <tr> <th>Quarter</th> <th>Quarters (Bar)</th> <th>Target (Quarters) (Line)</th> <th>Annual (Line)</th> </tr> </thead> <tbody> <tr> <td>Q1 2016/17</td> <td>5.83</td> <td>5</td> <td>19.4</td> </tr> <tr> <td>Q2 2016/17</td> <td>5.46</td> <td>5</td> <td>19.4</td> </tr> <tr> <td>Q3 2016/17</td> <td>3.44</td> <td>5</td> <td>19.4</td> </tr> <tr> <td>Q4 2016/17</td> <td>3.47</td> <td>5</td> <td>19.4</td> </tr> <tr> <td>Q1 2017/18</td> <td>4.2</td> <td>5</td> <td>18.2</td> </tr> <tr> <td>Q2 2017/18</td> <td>4.2</td> <td>5</td> <td>18.2</td> </tr> <tr> <td>Q3 2017/18</td> <td>4.1</td> <td>5</td> <td>18.2</td> </tr> <tr> <td>Q4 2017/18</td> <td>3.1</td> <td>5</td> <td>18.2</td> </tr> <tr> <td>Q1 2018/19</td> <td>4.6</td> <td>5</td> <td>15.6</td> </tr> </tbody> </table>			Quarter	Quarters (Bar)	Target (Quarters) (Line)	Annual (Line)	Q1 2016/17	5.83	5	19.4	Q2 2016/17	5.46	5	19.4	Q3 2016/17	3.44	5	19.4	Q4 2016/17	3.47	5	19.4	Q1 2017/18	4.2	5	18.2	Q2 2017/18	4.2	5	18.2	Q3 2017/18	4.1	5	18.2	Q4 2017/18	3.1	5	18.2	Q1 2018/19	4.6	5	15.6
Quarter	Quarters (Bar)	Target (Quarters) (Line)	Annual (Line)																																								
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Q3 2017/18	4.1	5	18.2																																								
Q4 2017/18	3.1	5	18.2																																								
Q1 2018/19	4.6	5	15.6																																								

Actions

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop and implement an enforcement programme to discourage environmental crime	Andy Callingham		31-Mar-2019	<div style="width: 25%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 25%	Patrols targeted on area with highest level of fly tipping and litter. Arnold environmental action plan commenced
Implement the taxi licensing improvement plan	Andy Callingham		31-Mar-2019	<div style="width: 20%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 20%	
Identify and evaluate options for delivering CCTV in partnership with Nottinghamshire Police and other local authorities	Andy Callingham		31-Mar-2019	<div style="width: 25%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 25%	Awaiting proposals from Nottingham City Council
Deliver the Council's contribution to the activities and priorities of the South Nottinghamshire Community Safety Partnership	Andy Callingham		31-Mar-2019	<div style="width: 6%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 6%	
Continue to invest in new and existing CCTV in priority hotspots	Andy Callingham		31-Mar-2019	<div style="width: 63%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 63%	CCTV ordered for George V park. Smithy Crescent in planning permission process and new camera installed on Civic Centre.
Develop employment scheme with Probation and Prison Service to reduce re-offending	David Wakelin		31-Mar-2019	<div style="width: 25%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 25%	
Take a lead in raising awareness of, and responding to, Modern Slavery	John Robinson		31-Mar-2019	<div style="width: 75%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 75%	Policy presented to Cabinet 28th June 2018



Report to: Overview and Scrutiny Committee

Subject: Council Plan 2018/19: Overview of Quarter 1

Date: 24 September 2018

Author: Director of Organisational Development and Democratic Services.

1. PURPOSE OF THE REPORT

To inform the Overview and Scrutiny Committee of the position against Improvement Actions and Performance indicators in the 2018/2019 Gedling Plan.

2. BACKGROUND

2.1. As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/aboutus/howwework/prioritiesplansperformance/howisgedlingdoing/>

Members are recommended to view this document which reviews actions, indicators and outcomes for Quarter 1.

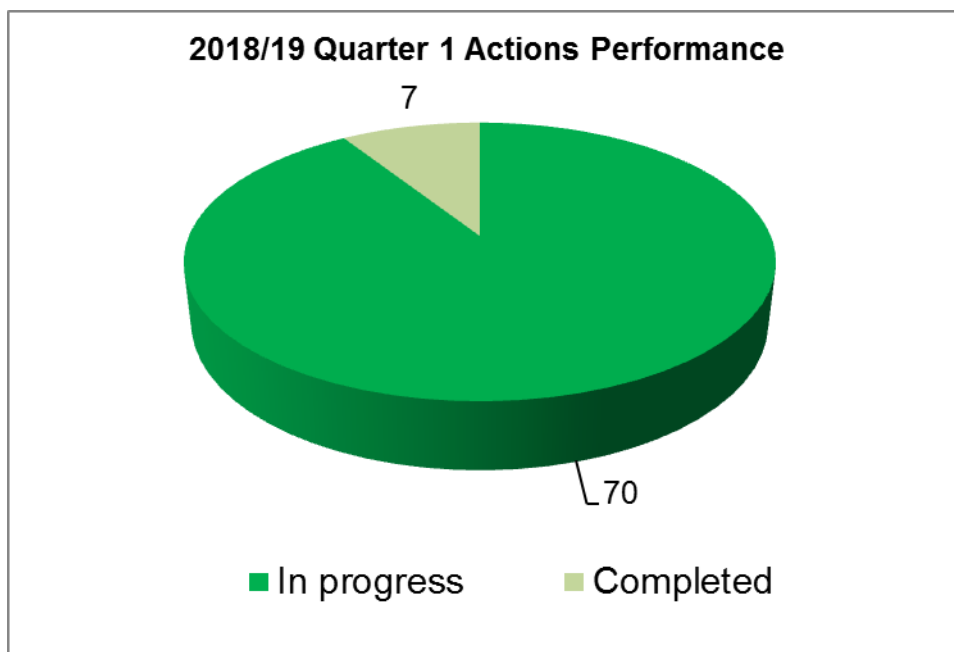
2.2. A full set of papers that appear on the website have been printed and these reports are available in the Members' Room. They contain explanations of variances from expected performance together with trend arrows for all the performance indicators within the Gedling Plan (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for all Gedling Plan actions showing progress made against project milestones.

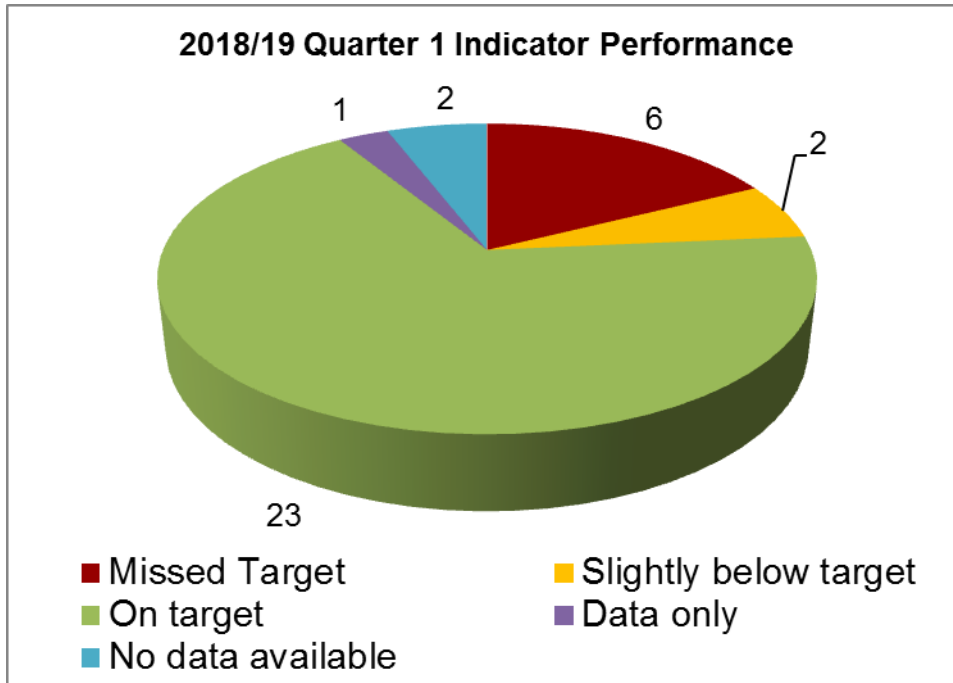
2.3. The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the “completed” or “in progress” milestones determined within the performance management system, Pentenna.

3. PERFORMANCE INFORMATION

3.1 Current Performance

3.1.1 Overall performance at quarter 1 against the 2018/19 Gedling Plan actions and indicators shows the following:





Actions

3.1.2 Seven of the 77 Gedling Plan actions are completed, with the remaining either in progress or assigned to an Officer. It must be noted that the data in this report refers to the first quarter of the financial year only and it is expected that actions identified for the year will be met.

Indicators

3.1.3 Overall indicator performance at the end of quarter 1 shows that out of a total of 34 indicators, 23 were on or above target, 2 were slightly below target and 6 indicators missed their target. One indicator is for tracking purposes only and for two indicators the data was not available at the time of drafting this report.

Examples of particularly positive performance during quarter 1 include:

- A total of 272,400 people visited the leisure centres against a target of 237,500.
- The average number of DNA members increase to 4308, exceeding the target of 4200.
- A total of 8,809 people have attended Bonington Theatre productions against a target of 7,125.
- Average time to process Housing Benefit change in circumstances (in

calendar days) was 3.3 days against target of 4 days.

- Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (in calendar days) was 4.7 days against target of 6 days.
- Almost 30% of business rates were collected against a target of 27.37%.
- The number of working days lost due to sickness absence was 8.51 days, below the 9 days target.
- Over 93% of calls to the contact centre were answered (or call back made) against a target of 90%.
- 6 school age work experience placements were hosted.
- 15 long term empty homes in the Borough were returned to use as a result of Gedling Borough Council intervention, against a target of 5.
- 49 affordable homes delivered against target of 33.
- 97.7% of minor planning applications were processed within 8 weeks against a target of 91%.
- 97.1% of Other planning applications were processed within 8 weeks against a target of 85%.

The following performance indicators missed their target at the end of quarter 1, however from an SLT perspective there are no specific performance concerns to raise:

- Level of All Crime across Gedling Borough rate per 1000 population was 14.7 against a target of 13.3. Recorded crimes across the borough for the first quarter of 2018 / 19 total 1725 offences, which is an increase of 261 offences when compared to the same period the previous year, equal to an increase of 17.8%. The South Nottinghamshire Community Partnership is working hard to put plans in place to prevent crime and have been working with Nottinghamshire Police colleagues to increase the numbers of 'response officers' based in Gedling.
- Level of recorded anti-social behaviour across Gedling Borough per 1000 population was 4.6 against a target of 3.9. Recorded anti-social behaviour for quarter 1 2018 / 19 has shown an increase of 51 incidents (542 incidents), compared to the same period the previous year, this equates to an increase of 10.4%. The Community Safety Partnership have put in place, with police colleagues, plans for additional youth worker patrols to help divert young people from committing anti-social behaviour, in addition a CCTV camera is being installed in Arnold close to a known anti-social behaviour hot spot.
- Average time taken to process Housing Benefit claims is 14 days, above

the 13 days target. Performance continues to be in the top 5% nationally and performance against the other performance indicators relating to the processing of benefit claims remains strong. Performance did temporary dip in quarter one due to workload, however this should be addressed and recovered by quarter two.

- Average length of time spent in temporary is 14.1 weeks against a target of 8 weeks, as this target is very much demand led and totally dependent on Gedling Homes, Housing Associations and Private Sector properties being available, of which there are very few. Medium to large families are particularly hard to find properties for. Our Temporary accommodation is under pressure, however, plans are in place to secure additional temporary accommodation.
- Percentage of household waste sent for reuse, recycling and composting was 34% against a target of 39%. The basis of calculation for this indicator is subject to clarification, however quarter 4 reflects the winter period where garden waste collection yields are low. The Council is also suffering from contamination in its recycling bins, and efforts are being made on a countywide basis to reinforce the message about contaminates, and education materials are being produced locally.

106 additional homes were built during quarter 1, against a target of 120. Whilst the target has not been met, Members should note that this figure was the second highest since quarter 2 of 2014/15. It is anticipated that the adoption of the Local Planning Document at Council on 18th July, will release additional sites for development and increase the number of homes delivered further.

Target change requests

3.1.4 Performance indicator targets are set at the end of quarter 3 for the following year and are based on actual performance. In light of the particularly positive performance during quarter 1, which the Council expects to sustain throughout the year, the following changes to targets have been approved by Cabinet:

- Number of visits to Leisure Centres – request to change target from 950,000 to 1,020,000.
- Number of attendance at the Bonington Theatre – request to change target from 28,500 to 37,500. Actual outturn for 17/18 was 37,297
- Number of theatre events/shows taking place at the Bonington Theatre – request to change target from 585 to 690. Actual outturn for 17/18

was 687.

- Number of cinema shows taking place at the Bonington Theatre – change to target from 260 to 350. Actual outturn for 17/18 was 339.

Achievements

3.1.5 A separate report is produced highlighting key achievements delivered during quarter 1, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 1 and is available on the Council's website and in hard copy in the Members' Room. The following outcomes are identified for particular attention.

Significant partnership working between Gedling Borough Council and the Police and other agencies in response to knife crime issues in Arnold

- These measures included increased CCTV monitoring, work to install additional CCTV cameras, targeted enforcement against known individuals, additional patrolling by the Police and Neighbourhood wardens and the commencement of a program of engagement with youths who are at risk of being caught up in knife related crime.

Arnold Carnival - There were big crowds again at this year's Carnival over two days in June. The event offered a broad range of stage entertainment, walkabout artists, young people's activities and a fun fair. Gedling Play Forum offered arts and crafts and inflatable fun, while a new outdoor market place was available for local traders and charities.

Adoption of the Papplewick Conservation Area Appraisal - A

Conservation Area Appraisal was approved for Papplewick Conservation Area on 28th June 2018. The Appraisal identifies those qualities that contribute to the area's significance as a place of special architectural and historic interest and provides a framework against which decisions about future development can be made.

Gedling Borough Heritage Strategy - The Council has adopted a new Heritage Strategy for the Borough. This will direct the work of the Council for the next few years regarding work with and support for our local heritage partners. Key actions include:

- The delivery of the Gedling Borough's Heritage Brought Alive project
- Support for the Local Plan
- Upkeep of the Historic Buildings at Risk Register

- Development of a Gedling Borough Heritage Way footpath
- Explore plans for a new Heritage Centre at Gedling Country Park
- Consider how to support local heritage assets to have a long-term sustainable future
- Develop long-term plans to work alongside local groups through the Gedling Borough Heritage Forum

Carlton Forum fitness suite refurbishment - Carlton Forum Leisure Centre's fitness suite was refurbished and re-opened to customer on the 11th April.

Transnational meeting for the Erasmus+ funded project 'Increasing SME engagement in apprenticeships held by Council - During week commencing 25 June the Council hosted the final transnational meeting for the Erasmus+ funded project 'Increasing SME engagement in apprenticeships'. Our international partners from Bulgaria, Canada, Germany and Poland visited for the week. During this time we delivered the multiplier event, to share the outputs of the project, on Wednesday 27 June where 135 SMEs, apprenticeship providers, schools and public sector bodies heard about the project outputs and a wider agenda around apprenticeships. The event also included a Skills Marketplace.

4. RECOMMENDATIONS

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and identify any actions or indicators that require additional information; and
- Note the progress against Actions and Performance Indicators in the 2018/2019 Gedling Plan.

APPENDICIES

Appendix 1: Achievements and Activities

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Examples of Achievements and Activities

During

Quarter 1 2018/19

PEOPLE

Reduce anti-social behaviour, crime and the fear of crime

Significant partnership working between Gedling Borough Council and the Police and other agencies in response to knife crime issues in Arnold - These measures included increased CCTV monitoring, work to install additional CCTV cameras, targeted enforcement against known individuals, additional patrolling by the Police and Neighbourhood wardens and the commencement of a program of engagement with youths who are at risk of being caught up in knife related crime.

Improved contact with Police - An external 'yellow' phone and an internal phone have been installed by Nottinghamshire Police. These telephones allow customers to report or discuss any crime directly with Nottinghamshire Police personnel.

Reduce hardship and provide support to the most vulnerable

Grant for WeRHere - The Council has agreed to provide a grant of £10,000 to local organisation WeRHere to support the provision of free, independent, impartial and confidential counselling services to individuals and families experiencing trauma.

Senior's Council supports new Social Prescribing Project - A stakeholder event was held in conjunction with the Senior's Council to introduce and consult with partners and members of the community on the new Social Prescribing project. Themes included; volunteers (Community Navigators), the referral pathway and the community fund. The event was well received and attended by over 40 individuals.

Senior's Council propose a Directory of Services - The Council supported the June Seniors Council Meeting. A presentation was organised from Nottinghamshire County Council to give an overview of the Notts Help Yourself website and a small workshop around the Seniors Council directory was facilitated by the Vice Chair.

Grant for Gedling Play Forum - The Council has agreed to provide grant funding of £5,000 to Gedling Play Forum for 2018/19. The service provided by the Play Forum will include the delivery of creative play activities at local events, training and advice for local play practitioners and membership for the Council of its Forum's Scrap Store at Wollaton Avenue Community Centre.

Promote and encourage pride, good citizenship and participation in the local area

Support for Remembrance Day Parades - Following meeting with representatives from Arnold Royal British legion and All Hallows Parish Church, the Council has agreed to support this year's Remembrance Day Parades in Arnold and Gedling on 11 November. The Council will be commissioning a Traffic Management Company to support the local groups with their organisation of the parades between the local church and the local war memorial.

Arnold Carnival - There were big crowds again at this year's Carnival over two days in June. The event offered a broad range of stage entertainment, walkabout artists, young people's activities and a fun fair. Gedling Play Forum offered arts and crafts and inflatable fun, while a new outdoor market place was available for local traders and charities.

Volunteers Leading Local Heritage Projects - As part of the Council's Heritage Lottery Funded Gedling Borough's Heritage Brought Alive project, a number of volunteers have been recruited to lead on different aspects of the project. These include heritage walks, attending local events, delivering events as part of the new Gedling Borough Heritage Festival and designing projects such as a natural history trail for Gedling Country Park, a local history book, a local heritage website and a local history film.

Inaugural Meeting of new Youth Council - The Mayor of Gedling hosted the inaugural meeting of the newly elected Gedling Youth Council on Monday 23rd April. The young people drawn from local secondary schools and youth clubs will develop their plans for the next two years that will include working with the Gedling Senior Council to explore issues of social isolation.

Gedling Borough Heritage Festival - The first Gedling Borough Heritage Festival has commenced as part of the Heritage Lottery Funded Gedling Borough's Heritage Brought Alive project. The Festival was launched at the Arnold Carnival where residents could contribute to heritage mosaic artwork destined for the Gedling Country Park Visitor Centre. The Festival included volunteer led heritage walks at Moor Pond Woods, Burton Joyce, Gedling, Stoke Bardolph, Mapperley and Newstead Abbey. It also includes talks from local historians and a Railway History fair. In July the Festival will reach its climax with the Gedling Gala and the historic film 'Arnold on Film' at the Bonington Theatre.

WW1 Heritage Lottery Funding for Flying High Expressive Arts Company - Flying High Expressive Arts Company have been successful in their bid to the First World War 'Then and Now' Heritage Lottery Fund. With support Gedling Borough Council and Inspire Flying High have been awarded £10K to deliver:

- A professional play 'Dear Lucy' which is based on original letters received from the front line. The play will be performed locally and will go up to the Edinburgh Festival Fringe for 10 days in August.
- A series of performing arts workshops with schools and local groups responding creatively to the theme.
- A new website which will record all of the research/film/music/scripts etc. from the project as a resource for the public to access.
- A performing arts holiday project for 8-16 year olds culminating in a performance at the Bonington Theatre at the end of August.

Twinning - In April the Mayor hosted a group, including the Mayor, from Vandœuvre-lès-Nancy, Gedling's twin town in France. The group visited a number of places in the Borough and a very useful meeting was held to discuss how we can use the links with Vandœuvre to in the future to build relationships.

Community Governance Review - Following the conclusion of a Community Governance Review which asked the Council to establish a new parish council to exclusively serve the community of Bestwood Village, voters went to the polls to elect parish councillors for the newly created Bestwood Village and St Albans Parish Councils. The poll held in May elected 16 new councillors to serve on the new parish councils. The two new councils can now set their own priorities and make spending decisions based on local need.

Improve health and wellbeing

Provision of a falls prevention session - Everyone Health & GBC are working in partnership to provide a falls prevention session aimed at people aged 55yrs+, which aims to improve balance, strength and co-ordination. There is also a chance for customers to socialise and meet new friends afterwards. The session takes place at Carlton Forum Leisure Centre on Friday's from 11am to 12noon.

Carlton Forum fitness suite refurbishment - Carlton Forum Leisure Centre's fitness suite was refurbished and re-opened to customer on the 11th April. The facility has:

- Brand new energy efficient equipment by Pulse Fitness
- Extension to free weight training area including plate loaded machines
- Additional multi-functional equipment and workout space
- Introducing some innovative and advanced training tools
- Fresh decoration, flooring and lighting

Improvements at Carlton Forum for customers with visual impairments - We've engaged with an ex RNIB consultant to carry out a detailed assessment of Carlton Forum LC to help target improvement works to the site which will help customers with visual impairment.

Free leisure centre access for registered carers - The leisure department is working in partnership with EM Carers to provide free access to gym, swim and classes for registered carers who wouldn't ordinarily be able to commit to a gym membership due to their commitments caring for a loved one. There are currently 24 carers on the scheme who have collectively used the leisure centres 122 times in Q1. (From September 24 new carers will be given the opportunity to use the facilities for free).

Smoke Free Arnold Carnival - This year the Council designated the whole of the Arnold Carnival site on Arnot Hill Park as Smoke Free, as part of the countywide initiative to introduce smoke free events.

Gedling Health and Wellbeing Delivery Plan - A new Health and Wellbeing Delivery Plan for Gedling has been created to direct the Council's plans to deliver aspects of the Nottinghamshire Health and Wellbeing Strategy. The Delivery plan aims to reduce health inequalities and improve the health and wellbeing of Gedling Borough residents. The plan will be adopted by cabinet in September.

New Outdoor Gym and Zip Wire for Bestwood Village - The Council has supported a successful Local Improvement Scheme application for the Bestwood Healthy Communities Programme; £9585 awarded towards outdoor gym equipment and a zip wire. Match funding has been provided through Section 106 funding.

Bestwood Village Healthy Communities Programme - A local coordinator funded by Section 106 funding has been working alongside the Bestwood Village Healthy Communities Steering Group for the last two years. The post which came to an end in March 2018 has delivered a number of projects for the village including:

- Weekly parkrun with 19 volunteers and an average of 90 runners a week
- Falls Prevention 12 week course for 8 residents who were then signposted to Age UK.
- A skate jam event in the village for 30 young people
- Dementia awareness sessions for 10 local residents held at Eden Lodge Care Home
- A free smoking cessation course held at Eden Lodge Care Home
- The Complete Puzzle Group has been established; a new stay and play group for children with autism run by volunteers. An average of 15 children and 5 volunteers attend each session.
- Successful bid to Nottinghamshire County Council's Local Improvement Scheme to part fund a new Outdoor Gym and Zip-wire
- Volunteers clearing community garden land for planting.
- Funding for an alternative community garden on Nottingham Community Housing Association land to be maintained by local volunteers, including children from the local school.
- A new bench in Bestwood Country Park.
- A Bestwood Healthy Communities newsletter circulated to households in the village.
- Plans to develop a Village Team of volunteers to undertake tasks in the village.
- Additional resources allocated to and enabled in the village during the programme equates to £10,577. This includes external funding, officer time and the equivalent cost of volunteer time.

Carlton-le-Willows Improver Running Sessions - Evening Improver Running Track sessions have been supported to take place for the second year at Carlton-le-Willows Academy and will run throughout the summer. Between 25-40 individuals have attended sessions each week throughout May and June.

Community Health and Wellbeing Newsletter - 6th Edition of the Community Health and Wellbeing Newsletter circulated to 2083 recipients. The following articles were included within the newsletter; Dementia Action Week, Change Point adult weight management sessions, Age UK falls prevention sessions, PHE Active 10 and Strokeability sessions.

SPRIING project to Support Isolated Older People - The branding and marketing plan is now place for the Borough's social prescribing project which is to be named SPRIING. Referrals and befriender recruitment will begin in the summer, following the development of the referral and data sharing processes. This 12 month pilot is funded by Jigsaw Homes and Gedling Borough Council.

'Engage' Falls Prevention at Carlton Forum - New Falls prevention classes have been launched at Carlton Forum Leisure Centre. The ENGAGE sessions are part of a countywide initiative to reduce the number of falls and hospital admissions. The session includes an exercise session and a social element at the end. A gym instructor has been trained to deliver the sessions to enable long term sustainability of the sessions in Gedling.

Mental Health Awareness Week - Mental Health Awareness week was promoted to staff and the wider community through e-newsletters and social media. Information and tips, along with local support groups and services, were promoted throughout the week. Let's Talk Wellbeing talking therapy service also held a drop in clinic at the Civic Centre.

Working with Local Football Clubs - The Gedling Football Development Group, facilitated by the Council, met on 16th April, with representatives from 9 different clubs. Topics discussed included Coach Education, 3G pitches and the Playing Pitch Strategy.

Redhill 3G One Year On - The 'Redhill 1 year support day' has been held with the Football Foundation. A diverse Football Development Plan is now in place at the site; including Diversionary, Disability, Female Specific sessions and Coach Education courses. An in depth impact report has been developed to outline the key achievements over the past 12 months.

Colwick Play Day - Organised and funded by Colwick Parish Council and Gedling Borough Council, the third Colwick Play day was held in June.

Over 1200 attended and Gedling Play Forum provided art & craft activities using materials that would have gone to landfill, there was a mini skate-jam on the Joshua Dale Skate-park along with Body Zorbs. The White Post Farm came with their mini petting zoo and Sherwood Bushcraft were offering advice on how to be a young Bear Grilles. Peter Presto enthralled the audience with his magic show; children could also take part in a drumming workshop, try their hand at Street Dancing and face painting.

Spring Themed Children's Event - This event was held at the Civic Centre in April and Gedling Play Forum provided Arts & Crafts using recycled materials, Andy Harris provided a Drumming workshop and Alistair Littlewood was the storyteller.

Over 200 children attended accompanied by adults. Various art & craft activities were on offer, including making bunting to decorate the Civic Centre foyer railings.

Gedling Borough Arts Festival - The programme for this year's Gedling Borough Arts Festival has been confirmed and is being circulated. A committee comprising representatives from New Writers UK, Gedling Homes, Inspire, Gedling Borough Council, Arnold Methodist Church and Arnold Arts Society have programmed and organised the festival. It runs this year from 16th to 21st July at venues across the borough. Some of the activities on offer include craft, writing and poetry workshops, concerts, dance performances and outdoor theatre.

Improvement Plan for Haywood Road Community Centre - The Council has been working alongside Haywood Road Community Association to agree a plan of improvements for Haywood Road Community Association funded by the Council. Proposals include improvements for the toilet facilities and creating internal access to previously designated changing rooms. Meanwhile the Community Association has been working hard to achieve the charitable status that will enable them to apply for a longer-term lease from the Council.

Relaunch of Young Persons Positive Moves Dance Classes - Flying High Expressive Arts Company has relaunched the Young Persons Positive Moves dance classes which were previously delivered by the charity of the same name. Weekly sessions now take place at Pond Hills Lane Community Centre for children and young people with additional needs. The classes have proved to be extremely popular with around 15 young people attending each week. As a result of this Flying High will offer places for young people with additional needs as part of their summer holiday project.

PLACE

Ensure local people are well prepared and able to complete for jobs

Speed networking and 'have a go' events - During quarter one Economic Growth has delivered three combined speed networking and 'have a go' events. One at Joseph Whitaker to 200 year 10 students, one at Arnold Hill Academy to 240 year 9 students and one at Christ the King to 157 year 10 students. The last of the school events for the 2017/18 academic year will be a combined speed networking and careers fair delivered at Carlton le Willows on 17 July to 245 year 10 students. Across the academic year 1800+ students have received employability support and increased their engagement with the employers and the world of work as the events provide the opportunity for students to speak with a minimum of 11 employers across the morning

Transnational meeting for the Erasmus+ funded project 'Increasing SME engagement in apprenticeships held by Council - During week commencing 25 June the Council hosted the final transnational meeting for the Erasmus+ funded project 'Increasing SME engagement in apprenticeships'. Our international partners from Bulgaria, Canada, Germany and Poland visited for the week. During this time we delivered the multiplier event, to share the outputs of the project, on Wednesday 27 June where 135 SMEs, apprenticeship providers, schools and public sector bodies heard about the project outputs and a wider agenda around apprenticeships. The event also included a Skills Marketplace and an opportunity to hear about international examples of best practice in engagement of SMEs and uptake of learners and to hear the latest information on UK apprenticeship policy reforms. A key part was hearing the experiences of SMEs that have recruited apprentices and from the apprentices themselves on their experiences. The event was positively received and a number of spin off activities are taking place as a result. The remainder of the week focused on communicating the outputs and sharing best practice examples from the project as well as looking at project sustainability past the term of the Erasmus+ funding.

Provide an attractive and sustainable local environment that local people can enjoy and appreciate

Adoption of the Papplewick Conservation Area Appraisal - A Conservation Area Appraisal was approved for Papplewick Conservation Area on 28th June 2018. The Appraisal identifies those qualities that contribute to the area's significance as a place of special architectural and historic interest and provides a framework against which decisions about future development can be made. The purpose of a Conservation Area is not to prevent development but rather to manage change in an informed manner that preserves and enhances the Conservation Area without harming its special character and appearance. A Management Plan has also been prepared to set out broad planning guidance. As part of the preparation of these documents, the boundary of the Conservation Area has been reviewed and an additional area of land to the north west of the village is now included, to reflect the historic interest of the area and the contribution it makes to the Conservation Area.

Gedling Borough Heritage Strategy - The Council has adopted a new Heritage Strategy for the Borough. This will direct the work of the Council for the next few years regarding work with and support for our local heritage partners. Key actions include:

- The delivery of the Gedling Borough's Heritage Brought Alive project
- Support for the Local Plan
- Upkeep of the Historic Buildings at Risk Register
- Development of a Gedling Borough Heritage Way footpath
- Explore plans for a new Heritage Centre at Gedling Country Park
- Consider how to support local heritage assets to have a long-term sustainable future
- Develop long-term plans to work alongside local groups through the Gedling Borough Heritage Forum

Gedling Country Park Nature - A nature trail has been planned for Gedling Country Park and will be installed ready for the start of the school summer holidays. Eight wooden sculptures depicting the wildlife that can be found on the park will be installed around the route of the DDA path. An accompanying booklet has been produced and rubbing plaques and information panels will be attached to the sculptures to encourage families to explore the trail. The trail has been funded by Heritage Lottery with a match funding contribution from the Council and the Friends of Gedling Country Park.

PERFORMANCE

Improve the customer experience of dealing with the Council/ Give taxpayers value for money

Dynamic Council - A number of enhancements are being developed through the Councils Dynamic Council initiative for example:

- A Mobile Device Management solution has been procured and is being successfully piloted. This will enable better management of devices remotely.
- Alternative smartphones have been sourced and will shortly be piloted within the organization
- A number of in-house forms have been improved or developed for use by customers and staff;
- A housing disrepair tenant questionnaire is ready for testing (currently a paper form)
- Five new leisure forms have been created to streamline the cancellation, suspension and change in membership processes, moving them from a paper based system
- Final changes to the Councillor Enquiry System have been implemented
- Several new waste forms and enhancements to existing forms
- Improvements to the existing parts of the employee claims system in respect of notifications
- Improvements to the annual leave digital system
- Ongoing work on all in-house systems in respect of security rewrites and GDPR. Including delete functions and changes to the requests for information system
- Requested changes to the newly created overtime, stand by and call out digital forms have been finalized and are undergoing final testing and roll out
- Enhancements to the Taxi Booking system
- Work commenced on assistance with online payments for Arnold Market stalls
- An online refund form for Revenues is with the team for testing

Award for Communications team - The Communications Team were shortlisted for an MJ award

GDPR Compliance – To ensure that the council is compliant with General Data Protection Regulations the council has completed the following:

- Information Asset Register has been completed for all service areas
- Information Security Policy updated and approved by Cabinet
- Data Protection policy updated and approved by Cabinet
- Data Protection Officer and two deputies appointed
- Breach reporting procedure updated (new breach reporting form and a new dedicated inbox for breach reporting and data protection issues)
- Completed desk top exercise to test application of the breach review form
- Training for FOI reps for each service area
- 4 GDPR training sessions including two specialised sessions for public protection and planning
- Information governance intranet page updated

Maintain a positive and productive working environment and strong staff morale

Mayor's Fun Run - A staff 5km Fun Run was organised to support the Mayor's Charity. Around 30 members of staff took part in the event and positive feedback was provided with suggestions of making it an annual event.



Report to: Overview and Scrutiny Committee

Subject: Scrutiny Work Programme

Date: 24th September 2018

Author: Democratic Services Officer

1. PURPOSE OF THE REPORT

To provide an update on the scrutiny work programme and discuss the 2018/2019 programme of scrutiny reviews.

2. OBESITY REVIEW UPDATE

Members of the committee requested an update on a number of recommendations arising from the review completed in June 2016. The review examined a range of issues relating to the growing problem of obesity and considered how the authority can contribute to supporting and encouraging people to lead healthier lifestyles and make healthier choices. An update from the Service Manager, Community Relations, is attached at **Appendix 1**.

3. INFORMATION REQUESTED AT AN EARLIER COMMITTEE

At the last committee members requested information relating to the number of fly tipping incidents, prosecutions and if there has been an increase in incidents since the County Council introduced the household recycling registration scheme. An update from the Service Manager, Public Protection, is attached at **Appendix 2**.

4. SCRUTINY WORKING GROUPS

The committee decided at its last meeting to establish two working groups. One which would carry out a scrutiny review which would focus on the

health and wellbeing of young people in the borough and a second one to consider waste management and ways to increase recycling rates.

The Wellbeing of Young People.

Working group members: Councillors McCrossen (Chair), Paling

The first meeting of this working group took place on the 10th September when a draft project plan for the review was developed; this will be available for discussion at the next committee. Members of the Youth Council have been invited to be included in the working group.

Waste Management and Recycling

Working Group members: Councillors Feeney (Chair), Paling, Truscott, Doyle, Weisz and members of the Gedling Climate Change Group.

The first meeting of this group is scheduled for the 1st of October when the focus for the review, key lines of enquiry and who we would like to invite to inform the group will be discussed.

Additional members to both these working groups would be welcomed.

5. SCRUTINY IN COMMITTEE

At the Overview and Scrutiny Committee in June 27th 2016, members agreed to continue with a programme of attendance by Portfolio Holders and relevant officers at committee. Areas of performance within each Portfolio for examination will be identified, and questions for Portfolio Holders submitted in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself. Non-executive members will also be invited to submit questions for the Portfolio Holder.

The programme for 2018/19 is below:

November 12th 2018	Councillor D Ellis
January 21st 2019	Councillor Wheeler
February 4th 2019 (TBC)	Councillors Clarke and Payne
March 11th 2019	Councillor Hollingsworth or Councillor Gregory

The scrutiny work programme is attached at **Appendix 3**.

6. RECOMMENDATIONS

The Overview and Scrutiny Committee is recommended to:

- Consider and comment on the Obesity update
- Consider and comment on the information relating to fly tipping
- Discuss the progress of the scrutiny working groups
- Note the work programme forward plan.

APPENDICES

Appendix 1: Obesity review update.

Appendix 2: Fly tipping information

Appendix 3: Overview and Scrutiny forward plan.

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Responses to Scrutiny Review Recommendations

Report to Overview Committee

Title of the review: **Obesity Scrutiny Working Group**

Date review completed: June 2016

Date Presented to Cabinet: 4 August 2016

Portfolio Holder: Councillor: H Wheeler

Chair of the review group: Councillor Viv McCrossen

Officer supporting the review: Helen Lee

Response due to the Overview Committee (28 days): 21 November 2016

6 month progress report to the Overview Committee: 8 May 2016

Further update request September 2018

Guidance

The final report and recommendations from the above review have been considered by Cabinet and a written response to the recommendations from the responsible Cabinet Member to the Overview Committee is required within twenty eight days of the date the review was presented to Cabinet. A further six month report on the progress of accepted or partially accepted recommendations will also be required.

If you need any further assistance in completing this response please contact the Officer that supported the review

Recommendation 3

Resources are made available for obesity prevention education, with a particular emphasis on families, children and young people, outlining the risks that poor diet and lack of exercise will have on health in later life.

The Portfolio Holder accepts this recommendation.

Changepoint's "Jump Avenue" free family healthy lifestyle programme is delivered from Arnold Hill Community Centre. The adult programme is delivered from

Westdale Lane Community Centre. The Council is also working with Changepoint to deliver a family healthy lifestyle project in Bestwood Village. An update on provision delivered within Gedling Primary Schools to be requested from Gedling Sports Partnership.

Six month progress report

Changepoint lifestyle programmes continue to run from GBC community centres.

Initial plans to deliver healthy lifestyle project with Changepoint at Hawthorne School in Bestwood Village unsuccessful due to lack of engagement from families. Plans to be revisited in 2017.

Gedling Borough Council has submitted an expression of interest to become a Sport England Local Delivery Pilot. If successful this programme will adopt a “whole systems” approach to getting those people who are currently inactive active. This approach will promote better collaboration between statutory partners and the community and voluntary sector to support families to become active.

In May the Council will be leading a Sugar Awareness Campaign that will highlight the range of choices available to families in terms of sugar in their diet. Resources will include a promotional video involving the Director of Health and Wellbeing and Dr Ian Campbell, an expert on Obesity prevention, as well as a social media campaign and an engagement event with the community in Arnold Town Centre on 19 May. Partners will include Changepoint, Gedling’s Leisure Centres, NHS Oral Health Promotion Team, National Ice Centre and Gedling Sports Partnership.

Gedling Sports Partnership are running Change4Life programmes in schools locally and were approached in March by the Department of Education and Department of Culture, Media and Sport to do some further national pilot work.

Update September 2018

Changepoint Healthy Lifestyle programmes continue to be delivered across the borough, with an introduction of an Alive and Kicking family school holiday programme delivered at Carlton Forum LC over the summer of 2018.

Change4Life campaigns promoted through GBC social media and the Community Health and Wellbeing e-newsletter. Campaigns include the new Star wars - Train like a Jedi campaign.

Continued support from the NCC Schools Health Hub Co-ordinators to promote healthy lifestyles including diet and physical activity in schools

across the Borough.

Support provided to the new School Games Organiser (SGO) to re-establish change4life clubs and festivals for primary schools across the Borough.

Recommendation 5

Improve and promote the self-referral route for Changepoint Weight Management Services.

The Portfolio Holder accepts this recommendation.

The Council has been promoting the Changepoint Weight Management programme by:

- signposting any referrals we have received for the de-commissioned Positive Moves scheme on to Changepoint.
- signposting DNA Health participants to Changepoint if they have an interest in weight loss
- regular meetings with the local Changepoint Health coach to explore joint working opportunities
- circulating Changepoint updates to all community partners so they are aware of sessions available in Gedling
- inviting Changepoint representatives to local steering groups in Killisick, Netherfield and Newstead
- informing Council staff of the service through our workplace health initiative and annual staff health fair

Response received from Public Health – Nottinghamshire:

Call to action cards are available and self-referral only requires a phone call or email T:03330050092 or E: changepointnotts@everyonehealth.co.uk

Six month progress report

GBC continue to promote the Changepoint service. As part of the May Sugar Awareness Campaign it is proposed a joint letter from Changepoint and GBC is sent to schools promoting the service. Changepoint will be a key partner in the campaign promoting their service and offering wider nutrition advice to residents.

Update September 2018

GBC promotes Changepoint in its regular the Community Health and Wellbeing e-newsletter.

Recommendation 6

Rigorous monitoring of the effectiveness of the Changepoint Weight Management Service is undertaken.

The Portfolio Holder accepts this recommendation.

The Council receives monitoring information through its membership on the Nottinghamshire Tackling Excess Weight Steering Group. Monitoring information to be discussed at the Gedling Health and Wellbeing Delivery Group.

Response received from Public Health – Nottinghamshire:

Rigorous monitoring is being undertaken. The nature of the service is for long term (12 month) behaviour change and so by the end of year 2 of the contract we will see what impact there has been. Please find attached a copy of the 2015/16 annual report.

Six month progress report

Monitoring continues to be undertaken by Nottinghamshire County Council's Public Health Team that has commissioned the programme. Changepoint are invited to report local progress to partners at the Gedling Health and Wellbeing Delivery Group, chaired by the Director for Health and Wellbeing.

Update September 2018

The Service Manager Community Relations has requested the latest monitoring information for Gedling from the Changepoint Service Manager. This will be presented at the next Gedling Health and Wellbeing Delivery Group by Changepoint.

Recommendation 7

That there is a monthly article, in the Contacts magazine, promoting healthy lifestyles, sports activities, including walking and cycling, fitness classes and take-up of the allotment scheme. This could include nutritional advice and the inclusion of a healthy nutritious recipe.

The Portfolio Holder partially accepts this recommendation.

The Portfolio Holder accepts that regular promotion be undertaken and that the most appropriate method be considered.

Contacts magazine is published only three times a year and not monthly. There have already been the following articles in Contacts during 2016:

- Mental Health Challenge
- Gedling parkrun
- Parklife – enjoy the great outdoors (
- Summer Carnival of Sport – children’s summer activities
- DNA Health Case study
- Smoking Cessation Service
- Changepoint promotion
- Sign up to local health forum
- DNA Nutrition and Leisure Centre Promotion
- Girls Make it happen
- Talking therapies

Regular communication regarding healthy lifestyles is also happening through the Leisure Keep Me Posted e-marketing. A Health and Wellbeing Keep Me Posted category is also being developed to further promote healthy lifestyles. Opportunities will also be promoted on social media.

The Leisure Centres have also launched DNA Nutrition an on-line tool that helps to design a healthy and nutritious diet for individuals. This will become free to all DNA members from January.

Six month progress report

A Community Health and Wellbeing Keep Me Posted category has been launched in February 2017 and will be circulated every two month. It now has 600+ subscribers to date and has covered topics such as Change Point Obesity and Weight Management Service, Health for Teens website, Walking in Gedling, talking therapies and Macmillan support.

The Spring 2017 Contacts magazine included the following articles:

- New play area and trim trail in Netherfield
- Skate Jam programme for young people in the Borough
- GBC Leisure Centres' DNA health and DNA membership schemes and swimming lessons
- The local obesity and weight management service
- Talking therapies
- A newly commissioned COPD social and gentle exercise group
- The Diabetes Prevention Programme
- Promotion of GBC allotment schemes

Update September 2018

GBC Communications team are continuing to work with Community Relations on the Health and Wellbeing E-newsletter and health related Contacts articles. The e-newsletter now has 2705 subscribers and continues to cover a range of health and wellbeing topics with examples of local services and activities.

Recommendation 8

Promotion of a healthy lifestyle, including healthy eating, physical activity and available obesity prevention services are displayed on the side of refuse lorries.

The Portfolio Holder accepts this recommendation but the current budget challenges need to be understood. There is currently no specific health and wellbeing promotional budget held by the Council. The cost of an advert is free for GBC services, but there will be design costs. The opportunity for commissioned partners to advertise on lorries can be offered, however they will need to pay for this service.

Promotion to date on the side of refuse lorries has included leisure centre swimming, DNA health and Get Going In Gedling walking scheme.

Six month progress report

No update.

Update September 2018

Consideration of this will now need to follow the Council's new Marketing and Sponsorship policy. The offer of refuse lorry promotion to commissioned health services will be made again; the cost per lorry to these services will be £900.

Recommendation 9

Members, through their work, as school governors, should encourage schools to consider adopting the 'daily mile' scheme.

The Portfolio Holder accepts this recommendation and will write a letter to all Members. The Council will also discuss with Gedling Sports Partnership their role in encouraging schools in the adoption of the daily mile.

Response received from Public Health – Nottinghamshire.

Support for the 'daily mile' is available from ChangePoint as part of the T1 commitment.

Six month progress report

The Portfolio Holder for Housing, Health and Wellbeing has written to all Members. A discussion with Gedling Sports Partnership on the daily mile is planned for 3 May 2017.

Update September 2018

Gedling Sports Partnerships has dissolved its operations.

However, a new School Games Organiser (SGO) post for Gedling has now been appointed working by The Carlton Academy using Sport England funding. There is therefore an opportunity to re-explore this recommendation in September for the 2018-19 academic year.

Recommendation 11

The provision of outdoor gymnasiums made available in all Gedling Borough Council parks and recreation areas, but particularly, that one is sited at Arnot Hill Park.

The Portfolio Holder partially accepts this recommendation.

This must be driven by budget availability in terms of installation and on-going maintenance. There are currently outdoor gyms located at the following sites:

- Killisick Rec
- King George V Rec, Arnold
- Burton Road Jubilee Park
- Honeywood Gardens

There is also outdoor gym equipment at Papplewick managed by the Parish Council. The Council is supporting the development of a community funding application for equipment in Bestwood Village.

The Council is also considering equipment at Arnot Hill Park, although recent consultation preferred the option of a refurbished play area as a priority. An outdoor gym will also compliment the Bootcamp in Arnot Hill Park. There are no plans for other parks to have outdoor gym equipment particularly as no funding is specifically available.

Research on the impact outdoor gyms have on health and wellbeing to be identified as a means to aid decision making.

Six month progress report

Following consultation proposals for new play provision is being considered for Arnot Hill Park.

GBC is working with Warren Action Group to plan a new outdoor gym on Muirfield Rec – this will be dependent on available budget.

Update September 2018

Funding secured for outdoor gym at Muirfield Rec. £10k from Local Improvement Scheme and £6k from Parish Council and Nottingham City Council. Project expected to be completed Oct/Nov 2018.

Recommendation 12

The introduction of instructor supervised sessions to inform people how to properly use the outdoor gym equipment.

The Portfolio Holder partially accepts this recommendation.

The Council cannot employ instructors direct to perform such a role so this would rely on the availability of volunteers, interested community organisations, charities or existing private providers. There is no funding available for this so provision would need to be demand driven in order for it to be sustainable. We currently have no evidence whether this demand exists.

Parks and Street Care encourage Bootcamp classes in our parks, but currently only Arnot Hill Park is used.

Six month progress report

No further update.

Update September 2018

Bootcamp is running at Thackereys Lane Rec Ground. 6 month licence from March until September 2018 with an option to renew if business requires this.

Recommendation 13

Consideration of the feasibility of providing table tennis tables in all Gedling Borough parks and recreation areas.

The Portfolio Holder partially accepts this recommendation.

This must be driven by budget availability in terms of installation and on-going maintenance. There are currently no plans to roll them out as no funding is currently available. Bats and balls could also be an issue unless users brought their own.

Carlton-le-Willows Academy has opened a new table tennis centre called the Nottingham Sycamore Table Tennis Academy. Community access includes coaching, competitions, a family night, a Talent Development Centre, school holiday camps and open play for members of the public.

Six month progress report

No further update.

Update September 2018

Two table tennis tables are proposed to be included at Haywood Road Park development. Project completion planned for May/June 2019.

Recommendation 14

The siting of a “trim trail” at Gedling Country Park and other suitable locations.

The Portfolio Holder partially accepts this recommendation.

Funding has been obtained for a new trim trail to be located at Ley Street in Netherfield.

The Council’s plans for other locations must be driven by budget availability in terms of installation and on-going maintenance. There are currently no trim trails in any of the parks at present, as no budget is available.

Six month progress report

The trim trail at Ley Street in Netherfield was opened in March 2017 alongside a new play area – external funding was obtained from NCC’s Supporting Local Communities and WREN.

Update September 2018

No progress at GCP and no proposed future provision

Recommendation 15

Healthy option vending machines are installed in leisure centres.

The Portfolio Holder partially accepts this recommendation, subject to consideration of the current contractual obligations the leisure centres have with regard to vending machines. Minimum requirements of the current contract is 10% of options available must be healthy.

Six month progress report

No further update.

Update September 2018

GBC is currently in a contract with a local vending company that runs until 1st December 2019. The current contract:

- **Ensures a minimum of 10% healthier alternative products in the machines at all time including low salt, low calories, gluten free, low sugar, high protein and 'baked not fried'**
- **Uses QR codes to give customers easy access to free nutritional information prior to purchase**
- **Makes identification of healthier snacks in the machines easy by using a 'green dot' next to the price**

When it is time to put a tender out for a new supplier, healthy options will be included in the tender document

Recommendation 16

The sale of fresh fruit in leisure centre receptions is trialled.

The Portfolio Holder partially accepts this recommendation, subject to consultation with leisure centre users.

Consultation to be undertaken through the Keep Me Posted Leisure database and other formats, to assess demand for fresh fruit. The findings will be used to inform future decisions.

Six month progress report

No further update.

Update September 2018

GBC Leisure has previously looked at this but it is not possible to provide fruit that is competitively priced (versus supermarkets) and there is also the issue of storage at reception. The leisure centres are happy to hand out free fruit at

events and promotions.

Recommendation 17

Improve the shower facilities at the Civic Centre, to encourage staff to cycle to work and be more active at lunchtime.

The Portfolio Holder partially accepts this recommendation.

The new shower facilities in the depot are to be made available to Civic Centre staff. Consideration is also being given to secure cycle storage at the depot and Civic Centre, subject to available funding. If this is a possibility it is proposed a launch event is arranged to which Dr Bike will be invited so that staff can access some free bike maintenance. Consideration is also being made to a new cycle lease scheme for staff.

All staff who attended the recent Staff Conference were given a Gedling Cycle Map.

Six month progress report

New shower facilities are now available at the depot site.

Staff shower facility next to Arnot Hill House has been refurbished and a new gate with key code installed to access the courtyard adjacent to the House which offers secure cycle storage.

Update September 2018

Work continues in an attempt to “nudge” staff who might want to consider making a cycle commute and who can realistically make such a journey; in August Dr Bike (mainly organised through Fiona Hextall in Community Relations and Johann Polak in Leisure) visited the Council and a repair service is to be made available predominantly to depot and civic centre- based staff.

Our intern on 10-week placement has been working on a number of projects including a reworking of the Cycle Scheme information pages on the Intranet to make the scheme more accessible and understandable.

Since the last report our first Mayor’s charity fun run has taken place. The event was well received and not only brought in charity funds but also encouraged staff of all running abilities to participate.

The weekly lunchtime Pilates sessions continue to run through the “Our Gedling” programme of events as do the fortnightly mindfulness sessions in the Council chamber.

The Employee Conference taking place in October this year will again include sessions to encourage activity; this year taster sessions in orienteering and hula-hooping will be delivered.

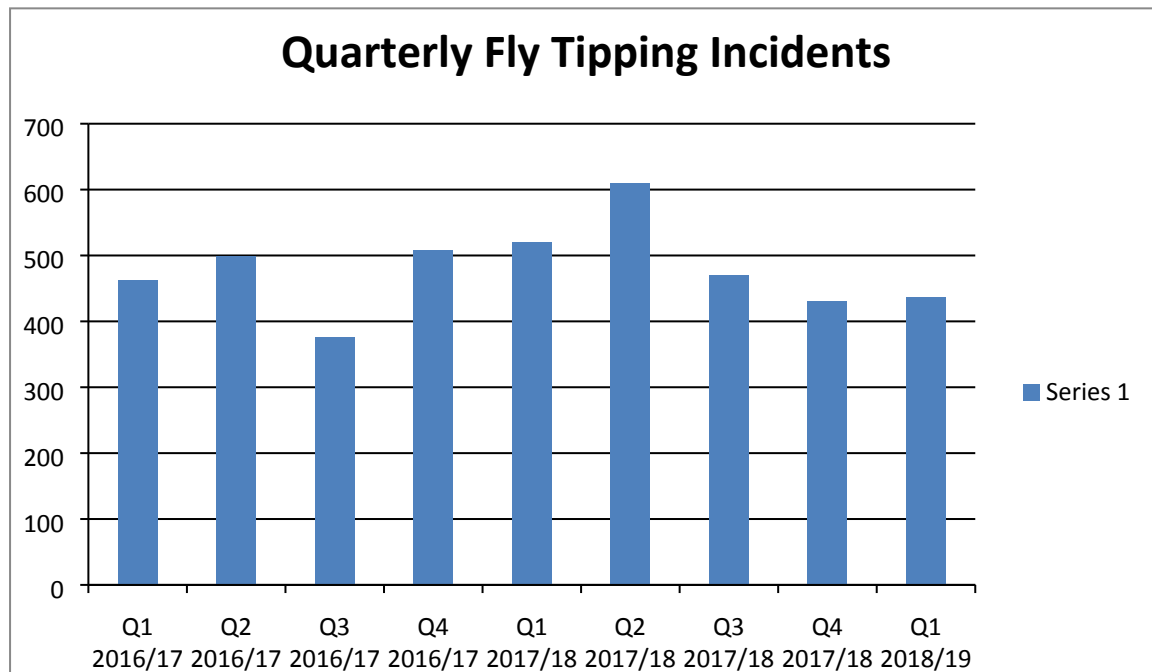
Johann’s “boot camp” still takes place each week on Mondays.

The shower facilities that the Council has will continue to help encourage activity at lunchtimes and be a useful facility to those who do cycle in to work. Should there be any further development of the Civic Centre offices in the future, consideration may be given to how these facilities can be further improved, subject to there being budgetary provision.

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Gedling Borough Council Fly Tipping Trends

Incidents of fly tipping reported since the first quarter of 2016/ to the present are shown in the graph below:



Analysis of the trends shows that there is a general increase in reports over the summer and that there was a peak in incidents at Quarter 2 in 2018. Although this peak reflected a general increase in fly tipping incidents across the country it was distinct and noticeable in Gedling. During this period the County Council announced that they would be introducing registration of vehicles at the amenity site in Calverton from the end of the quarter. If the registration of vehicles had caused fly tipping to increase than it would have been picked up in in the figures for Q3, 2018 which in fact showed a decrease. Officers are aware that although the registration of vehicles was announced, it was not actually implemented and has not caused an increase in fly tipping figures.

Since Q2, 2018 the figures for fly tipping have reduced by approximately 20%, this is a real achievement, brought about by coordinated work across the Council.

Action taken to address the increase in fly tipping at Quarter 2, 2018

As a consequence of the Q2 2018 figure a corporate fly tipping working group was set up. Its main task was to analyse and clarify the internal processes within the council, to simplify them and revise working practices to reduce the number of fly tip reports as well as deterring fly tipping, which it has managed to do by bringing in the following actions:

Ensuring that the clearance of fly tips by PASC and Waste Services is still within the 4 working days period

Formalising the accepted practice that Neighbourhood Wardens collect small black bin type fly tips, even if they have not yet been reported

Ensuring that the number of times a fly tip is visited is kept to a minimum

Widening the use of the visible yellow crime scene tape and free standing signs

Prioritising the collection of fly tips in highly visible areas to prevent multiple reporting

Developing the use of cheap “disposable” cameras for covert monitoring

To continue with active enforcement, an example of which was the £300 fixed penalty notice served on a contactor at the beginning of September for dropping ready mix in a layby.

Publicising enforcement activity through conventional and new media

Customer services ensuring that multiple reporting of the same fly tip is kept to a minimum.

This coordinated council wide activity has at this early stage appeared to have had a significant affect in reducing the reports of fly tipping by about 20% from its peak.

Overview and Scrutiny Committee work programme 2018/19

	Programme of Portfolio Holding to account	Performance review		Current reviews	Responses to scrutiny reviews
July 23rd	Councillors J Clarke, Leader & Councillor M Payne, Deputy Leader & Resources and Reputation	Quarter 4 data	Work programming. Annual Report		6th month update Income Generation Response to Cllr Standard and Effectiveness Recommendations
September 24	Councillor P Barnes Environment	Quarter 1 Performance	Fly tipping Obesity Update		
November 12	Councillor D Ellis Public Protection	Quarter 2 Performance	C&D Scrutiny Crime Trends		
January 21	Councillor H Wheeler Health, Housing and Wellbeing		Homelessness, Empty Homes, U Credit, Hsg. Delivery		6 month update Response to Cllr Standard and Effectiveness Recommendations
February 4th (TBC)	Councillors J Clarke & M Payne		Induction Programme		
March 11	Councillor J Hollingsworth or Councillor G Gregory	Quarter 3 Performance	Rolleston Drive Relationship with Parish Councils		

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Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.

1. Items referred to the Chair of Overview and Scrutiny Committee under Contract Standing orders and Standing orders for dealing with Land

Notifications received where it has not been possible to obtain 3 quotations for a contract estimated to be between £10,000 and £50,000.

- Two year contract with Security Plus Cash Collections.

Please note that the above list may not be exhaustive; items may be referred at short notice to the Chair of Overview and Scrutiny Committee.

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